

# **BETEX INDIA LIMITED**

## **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

***(Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)***

Pursuant to the 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 stipulates that the Company shall familiarize the independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc., through various programmes

### **Purpose**

The Program aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company.

### **OVERVIEW OF THE FAMILIARISATION PROCESS**

The Company undertakes various initiatives to familiarise the Independent Directors with the Company, its business, operations, risks, nature of industry, their roles and responsibilities etc. These initiative are summarized as below -

- At the time of appointment, new Independent Director is provided with Annual Report of the Company, Code of Conduct for Directors, Code of Conduct for Prevention of Insider Trading, detailed information regarding products of the Company, Memorandum & Articles of Associations, policies of the company framed by the board or its committees, compositions of board and its committees, terms of references of the Committee in which the Director is inducted.
- A detailed Appointment Letter incorporating the role, duties and responsibilities, remuneration, Code of Conduct and obligations on disclosures, is issued to the Independent Director at the time of appointment.
- When a new Independent Director comes on the Board of the Company, a meeting is arranged with the Chairman and Chief Financial Officer to discuss the functioning of the Board and the nature of the operation of the Company's business activities.
- The Independent Directors of the Company are given every opportunity to familiarize themselves with the Company, its management and its operations so as to understand the Company, its operations, business, industry and environment in which it functions.
- Quarterly information is presented to the Board on business performance, operations, market conditions, financial parameters, debtor's positions, working capital management, fund flow position, senior management change, investment, regulatory compliances, related party transactions, risk management framework, area of concern in Internal Audit, formation of various policies etc.
- The Independent Directors has complete access to the information within the company. They may seek any information pertaining to matter laid before the board.
- The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time;

### **Review:-**

The Board will review this Program and make revisions as may be required.

# BETEX INDIA LIMITED

## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2023-24

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

Betex India Limited has familiarization programme for its independent directors to understand its business in depth, Roles, Rights and Responsibilities, Strategy Operations and functions of the Company's Business.

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme:  26/02/2024
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Awareness on Rights and Responsibilities of Independent Directors;</li><li>4. New regime on Related Party Transactions</li><li>5. Amendments to Schedule III to the Companies Act, 2013</li><li>6. Companies (Auditors Report) Order, 2020</li><li>7. CSR Initiatives and their impact</li></ol>

# BETEX INDIA LIMITED

## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2022-23

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

Betex India Limited has familiarization programme for its independent directors to understand its business in depth, Roles, Rights and Responsibilities, Strategy Operations and functions of the Company's Business.

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	Two Programme:  31/08/2022 28/03/2023
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 4 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Awareness on Rights and Responsibilities of Independent Directors;</li><li>4. New regime on Related Party Transactions</li><li>5. Amendments to Schedule III to the Companies Act, 2013</li><li>6. Companies (Auditors Report) Order, 2020</li><li>7. CSR Initiatives and their impact</li></ol>

## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2021-22

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

Betex India Limited has familiarization programme for its independent directors to understand its business in depth, Roles, Rights and Responsibilities, Strategy Operations and functions of the Company's Business.

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	Two Programme: 15/02/2022 31/03/2022
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Awareness on Rights and Responsibilities of Independent Directors;</li><li>4. New regime on Related Party Transactions</li><li>5. Amendments to Schedule III to the Companies Act, 2013</li><li>6. Companies (Auditors Report) Order, 2020</li><li>7. CSR Initiatives and their impact</li></ol>

## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2020-21

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

Betex India Limited has familiarization programme for its independent directors to understand its business in depth, Roles, Rights and Responsibilities, Strategy Operations and functions of the Company's Business

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

Majority of the Independent Directors of the Company are associated with Betex for more than 5 years and are well versed with the industry, business operations, policies/ practices of the Company.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

During the year under review there was no induction of new independent director on the Board of the Company.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme: 31/03/2021
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Overview of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.</li></ol>

	4. Updating on recent changes in the regulatory framework
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**DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS  
DURING FINANCIAL YEAR 2019-20**

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

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As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

During the year under review there was no induction of new independent director on the Board of the Company.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme:  30/03/2020
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"> <li>1. To make aware about the Business of the Company;</li> <li>2. Updating Independent Directors of the Company about scale and details of its operations;</li> <li>3. Updating on Rights and responsibilities of Independent Directors in line with the statutory amendments;</li> <li>4. Updating on recent changes in the regulatory framework</li> </ol>

# **BETEX INDIA LIMITED**

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## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2018-19

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

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As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

During the year under review there was no induction of new independent director on the Board of the Company.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme: 14/03/2019
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Overview of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.</li><li>4. Updating on recent changes in the regulatory framework</li></ol>



# BETEX INDIA LIMITED

## DETAILS OF FAMILARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2017-18

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

Betex India Limited has familiarization programme for its independent directors to understand its business in depth, Roles, Rights and Responsibilities, Strategy Operations and functions of the Company's Business

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

During the year under review there was no induction of new independent director on the Board of the Company.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme: 16/02/2018
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Updating on recent changes in the regulatory framework</li></ol>

# BETEX INDIA LIMITED

## DETAILS OF FAMILARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2016-17

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

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As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

During the year under review there was no induction of new independent director on the Board of the Company.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme: 21/02/2017
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 2 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Updating on recent changes in the regulatory framework</li></ol>

# BETEX INDIA LIMITED

## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2015-16

*[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]*

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The familiarisation programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

During the year under review there was no induction of new independent director on the Board of the Company.

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme: 30/03/2016
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	Approx. 4 Hours
Purpose of Programme	<ol style="list-style-type: none"><li>1. To make aware about the Business of the Company;</li><li>2. Updating Independent Directors of the Company about scale and details of its operations;</li><li>3. Updating on recent changes in the regulatory framework</li></ol>